



ARCHITECTURE
PLANNING
INTERIORS
LANDSCAPE
CONSTRUCTION
DEVELOPMENT

Job Title: Intern Architect
Location: New Orleans, LA & New York, NY
Status: Exempt
Posting Date: November, 2022

OVERVIEW OF PEREZ

Founded in 1940, Perez provides a full range of services including architecture, landscape architecture, interior design, design-build, construction, and real estate development services. We offer a diverse portfolio of experience spanning nearly every building and project type imaginable. Recent work has emphasized disaster recovery, multi-family housing, education, hospitality, offices, historic preservation, rehabilitation, and landscape architecture.

Perez offers a flexible work environment that emphasizes the well-being of each of our employees while simultaneously providing excellent service to our clients.

OVERVIEW OF POSITION

Perez is currently seeking an Intern Architect with 3-5 years of experience to join our team. In addition to performing design and technical production of construction documents in Revit through all phases of architecture, the ideal candidate for this position must be proactive, able to seek out solutions to complex problems, and willing to approach all design and research projects, large and small, with creativity, precision, and a sense of mission.

REQUIREMENTS

- Degree from a NAAB-accredited Architecture program on a path to licensure with enrollment in NCARB Intern Development Program.
- 3-5 years of experience
- Proficiency in hand-sketching, Revit, AutoCAD, Adobe Creative Suite, Bluebeam Revu, and Microsoft Office
- Excellent time management, prioritization, and organizational skills, with ability to complete projects on time, with precision and attention to detail.

PEREZ, A PROFESSIONAL CORPORATION
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INTERN ARCHITECT

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- Strong interpersonal skills and ability to work independently and as part of an effective team, assisting and supporting team members.
- Desire to learn, accept direction, and be mentored
- Strong verbal, written and graphic communication skills
- Ability to build good relationships, both internally and externally, with integrity, respect, and a sense of responsibility.

HOW TO APPLY

Please submit a cover letter (no more than one page), résumé, three references (including at least one former employer). and up to a total of 5 pages of design examples no larger than 4MB. Please list any license or certification numbers, and identify any languages spoken in addition to English.

Materials shall be emailed in pdf format to careers@e-perez.com. Include your name, job title, and office location for which you are applying in the subject line and in all application material document names. (For example: "JaneDoe_Intern Architect_New Orleans"; résumés named "resume.pdf" or other generic names will not be reviewed.).

Perez is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, age, national origin, alienage or citizenship status, gender (including gender identity and sexual harassment), sexual orientation, disability, marital status, or protected veteran status. We thank all applicants for their interest; however only those selected for an interview will be contacted.