



ARCHITECTURE
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JOB NOTICE

Job Title: Chief of Party
Location: Democratic Republic of the Congo
Status: Exempt
Posting Date: May 27, 2024

Perez, APC is seeking a Chief of Party for the USAID's Engineering Support Program (ESP) Activity in Democratic Republic of the Congo (DRC). The USAID ESP Activity is a five-year Activity for the provision of professional design and Architect-Engineering (A&E) services in support of USAID/DRC Mission's Infrastructure Portfolio (3-year base contract period and two additional 1-year option periods). USAID/DRC has several activities that require the construction and rehabilitation of water and sanitation infrastructure. Services to be provided are primarily for planning and design reviews, construction oversight, and monitoring and evaluation of ongoing Water Security, Sanitation, and Hygiene (WSSH), Health centers renovation/construction activities and any upcoming biodiversity/ecotourism and energy related activities. The objective of the work is to ensure that USAID's implemented infrastructures are safe, functional, long-lasting and generate the development results for which they were intended.

The Chief of Party (COP) will oversee all program-related activities and be accountable for the technical team's overall performance. The COP will provide strategic leadership and assume primary responsibility for all administrative aspects of the contract. This includes ensuring that Perez's performance aligns with the contract requirements, meets the intended objectives, adheres to the specified schedule and deliverables, and maintains high-quality standards. Additionally, the COP will ensure compliance with USAID best practices, applicable USAID and FAR regulations, the contract terms, and Perez company policies. As the official representative of Perez, the COP will serve as the primary point of contact for USAID and DRC government officials and have primary responsibility for engagement with other Implementing Partners and local businesses as necessary for successful project implementation.

Location

The position is currently open and is based in Kinshasa, DRC.

Responsibilities

- Provide leadership, management, and general technical direction for the entire Activity, ensuring an integrated vision among different technical components and partners.
- Serve as the key point of contact for USAID DRC with authority to make major implementation decisions for the activity.

PEREZ, A PROFESSIONAL CORPORATION
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Job Posting
Chief of Party, Democratic Republic of the Congo
Status: Exempt
Post Location: Kinshasa, DRC
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- Responsible for reporting to USAID DRC and playing a lead role in interacting with local governments, nongovernmental organizations, other donors, and community-based groups.
- Identify potential risks to successful Activity implementation and recommend and implement appropriate adjustments as needed to adapt to changing needs and contexts.
- Oversee contract management, respond to technical and administrative matters and adjusting programs and operations in response to USAID's technical direction.
- Provide overall direction, leadership, and management of in-country team, including technical and administrative staff, consultants and subcontractors to ensure seamless program implementation and deliver high-quality, technically sound, and appropriate project technical assistance and deliverables.
- Ensure quality control and responsiveness of technical assistance, making necessary operational adjustments to comply with USAID, U.S. government, and local laws and regulations.
- Oversee strategic work planning, performance management, strategic communications, contractual and budgetary aspects of program management, and the timely preparation of annual work plans, technical deliverables, and reports.
- Foster an inclusive office environment that promotes capacity building, integrity, honesty, open communication, and adherence to local laws, USAID rules and regulations, and Perez policies and procedures.

Qualifications:

- MS or higher degree in an appropriate construction related field such as Civil Engineering, Water Engineering, and/or Construction Project Management.
- Registered Professional Engineering in the US (preferrable, but not required)
- Extensive management experience serving as Chief of Party (COP) or Project Manager of projects of similar size and complexity (minimum \$10 Million); 15+ years preferred.
- Experience or familiarity with similar USAID Projects and USAID best practices.
- Must possess demonstrated familiarity with Federal Acquisition (FAR) for construction contracting.
- Successful track record of implementing infrastructure projects in work environments similar to those of DRC.
- Experience working with various USG contracts and country policies and procedures.
- Demonstrated ability to manage a diverse team of technical experts and partners.



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- Excellent report writing and communication skills are required.
- Prior experience in Central or Eastern Africa, or similar environments is desirable.
- Fluency in English is required, while proficiency in French is highly preferred.

Instructions

Please email resume in pdf format to careers@e-perez.com. Include your name and the position for which you are applying in the subject line and in all application material document names. (For example: JaneDoe_DRC COP; materials named "resume.pdf" or other generic names may not be reviewed.).

Perez is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, age, national origin, alienage or citizenship status, gender (including gender identity and sexual harassment), sexual orientation, disability, marital status, or protected veteran status. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

About Perez

Founded in New Orleans in 1940, Perez has grown into a national company with international reach. Our in-house multidisciplinary team offers architecture, landscape architecture, interior design, planning, design-build, construction and real estate development services across the country and abroad. We have a diverse portfolio of U.S. federal government project experience throughout the US, Africa, Asia, Central America, Europe, and the Middle East and are a current holder of USAID Global A&E III IDIQ with over 10 years of successful past performance with USAID as a prime contractor on projects in over 16 countries around the world.